

N EVERMORE Performance Space

December 2021

Nevermore Performance Space Rental Application

Thank you for your interest in renting Nevermore Performance Space (hereinafter “Nevermore” or “Performance Space”). Please fill out the form below and return at your earliest convenience. If you have questions, please email us info@nevermoreperformancespace.com

Title of Event:

Date of Event:

Start Time: _____ (You may arrive one-hour prior to the start of your event)

End Time: _____

Contact/Responsible Party Name:

Phone:

Email:

Address:

City:

State:

Zip Code:

Nevermore is available for:

Meetings

Rehearsals

Performances

Film shoots

Photo shoots

Studio Rental

Grand Piano Practice

Rental Event Rental

Concert Rental

Post-concert reception Fee*

SPACE RENTALS and LIVE EVENT RATES ARE \$50 PER HOUR

Description of Event:

Intermission: Yes No

Anticipated attendance: (Maximum capacity is 99):

Is the Event open to the public? Yes No

Is this a ticketed Event? Yes No

Number of Performers:

Performance Length:

Do you require rehearsal time: Yes No

Rehearsal Subject to Availability

Indicate preferred time(s) for rehearsal

Will you be having a post-performance reception? No Yes (There is a \$100 fee for receptions.)

Will you be bringing equipment of any kind? No Yes. Explain:

Rental Amenities and Other Information:

- If you are having a reception, you will need to provide your own food, drinks and utensils. To serve alcohol, you must have previous written permission..
- Included in your rental are: ___ audience chairs in the Performance Space and (___) 6-foot folding tables.
- NO Food or Drinks in the Performance Space.

Preferred Method of Payment:

Credit Card: Visa MasterCard **Check:**

NEVERMORE PERFORMANCE SPACE RENTAL AGREEMENT

1. Nevermore Performance Space grants to

_____ (USER),

located at

_____ (USER'S
address),

a license to use Nevermore Performance Space located at 3411 West North Avenue, Chicago, IL, 60647. The usage of the Nevermore Performance Space shall occur on _____. Nevermore Performance Space ("Performance Space") usage shall/shall not include the use of the grand piano on stage and up to ____ chairs for the audience, an additional charge of \$_____ may be made for the use of Auxiliary Space.

2. The Performance Space may be occupied and used by USER and Guests of USER for their event. The total number of people in the audience shall not exceed 99 people. The Performance Space may not be used without a representative from Nevermore being present to open and close the Performance Space.

3. USER shall pay Nevermore the amount of TWO-HUNDRED DOLLARS (\$200.00) per hour for the Performance Space (Usage Fee). A Security Deposit in the amount of TWO HUNDRED (\$200.00) DOLLARS shall be paid at the time of booking. The amount of the Usage Fee for the amount of booked Nevermore Performance Space time shall be paid immediately prior to the usage, with the balance of any amount due for overage time paid upon completion of the usage. Cancellations must be made *30 days prior to the Performance Space usage date*. Cancellations made subsequent to that day shall result in forfeiture of Security Deposit. There shall be a minimal usage charge of two (2) hours for the Performance Space.

4. USER agrees to be responsible for any and all damage to Performance Space which occurs during USER'S usage of the Performance Space, including but not limited to, any damage to the lighting equipment, sound equipment, grand piano or other equipment (*i.e.*, chairs or tables) located at the Performance Space. USER also agrees to obtain business liability insurance which covers any damage to personal property or personal injury to a third party which occurs during the USER'S usage of the Performance Space.

5. Should the underlying lease, under which Nevermore holds the right to possess the Performance Space be terminated for any reason, the User's right to use the Performance Space on the agreed date(s) shall be terminated. Any termination of this Agreement, howsoever caused, shall be entirely without prejudice to the rights of Nevermore Performance Space which accrued prior to the termination.

